

**VILLAGE OF GERMANTOWN  
VILLAGE BOARD MEETING MINUTES  
March 4, 2019**

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by President Wolter.

**ROLL CALL:** Present: President Wolter, Trustees Baum, Hughes, Kaminski, Miller, Myers, Warren, Wing, and Zabel. Also present: Administrator Kreklow, Clerk Braunschweig, Attorney Sajdak, Director Schroeder, Director Smith, Manager Tucker, Katie Rodger, Patti Heinen, Director Ratayczak, and Captain Snow.

**PLEDGE OF ALLEGIANCE:**

**PRESIDENT'S REPORT:**

No Report.

**ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST/DEPARTMENT AND COMMITTEE REPORTS:**

Trustees provided information on upcoming meeting dates and times.

**CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:**

None.

**CONSENT AGENDA:**

A. Approval of Minutes: February 18, 2019 Regular Village Board Meeting.

B. Accounts payable/payroll

1. February 20, 2019	Payroll (Hourly)	\$ 239,950.67
2. February 25, 2019	Accounts Payable	\$ 1,581,850.86
3. February 28, 2019	Payroll (Salary)	\$ 106,831.10
4. February 28, 2019	Accounts Payable	\$ 68,354.42

C. Operator's Licenses: Terry Burkholder, Julie Kussman. [Recommendation Forthcoming]

The following items were forwarded from **General Government and Finance** with a unanimous recommendation.

D. Resolution 16-2019, Chargeback of Delinquent 2017 Personal Property.

**MOTION (Baum/Myers) to approve Consent Agenda Items A-D. Zabel requested item E to be voted on separately. Roll Call Vote Carried Unanimously.**

E. Resolution 17-2019, Dissolve / Terminate TID #4.

**MOTION (Zabel/Baum) to approve Resolution 17-2019, Dissolve / Terminate TID #4. Zabel commented on the importance of the termination of TID #4 as it is closing early. Monies will be sent to the taxing jurisdictions this fall. Roll Call Vote Carried Unanimously.**

**OLD BUSINESS:**

Resolution 19-2019, Facility Usage Agreement Between the Village of Germantown and the Germantown School District.

**Director Schroeder came to the podium. He gave an updated analysis of the bullet points from the agreement. The agreement changed from three years to two years.**

**The Village is considered a Priority 2 Group for scheduling; and Group 4 in regards to fees, which is 75% of the rate fee. Director Schroeder was told the 75%/25% ratio came from the School Resource Officer Calculation. The fees are effective May 15, 2019, except for Kids Club rates which will be phased in over the two year agreement.**

**The Germantown High School tennis courts are excluded from the fee rates as they are open to the public to use. There was federal grant funding for the tennis courts.**

**Estimations are at \$174,000 annually. Alternative sites for summer programs are being looked at. This could reduce the fees from \$79,000 to \$10,000.**

**The School Year Programs are estimated to be at \$71,000 for the first year and \$95,000 for the second year.**

**Summer locations are being finalized. Program fee changes will be discussed at the Park and Recreation Commission on March 20<sup>th</sup>. 2019-2020 estimated costs are \$81,000. 2020-2021 estimated costs are \$105,000**

**Discussion ensued of the request to turn over the capital fund balance in the Village Recreation Facility Fee Fund of \$28,346.**

**Discussion ensued of the fees and what they are based on and the break-down of the fees. The cost analysis to support the fee structure has been requested to the school district several times.**

**Motion (Miller/Warren) to Approve Resolution 19-2019, Facility Usage Agreement Between the Village of Germantown and the Germantown School District with the amendment that the Village Retains the Recreation Facility Capital Fund that held a balance of \$28,346 as of December 2018.**

**The construction of the agreement was discussed. This was not a negotiated agreement. There were discussions that took place and then in January of this year the conversations stopped. The document was received after approval by school board. The Village was not involved in the drafting of the document here today. Discussion ensued of the fees and future changes in the fees.**

**Discussion ensued of the documentation to find their numbers. This has been requested several times but not received. Timing of the School District Budget versus the Village Budget was discussed.**

**Amendment Motion (Zabel/Kaminski) that Section 5, Fees Associated with Programming and Usage to be amended to state under paragraph one: "The current fee schedule is attached hereto as Addendum B, shall govern during the term of this agreement and then after the term of the agreement, may change no more frequently than annually by the board and subject to input and review by the Village Attorney. Amendment Motion Carried, Myers voted no.**

**Amendment Motion (Zabel/Miller) that the Facility Usage Agreement Between the Village and the School District is subject to the Village Attorney review and acceptance. Amendment Motion Carried, Myers voted no.**

**The Original Motion as Amended Roll Call Vote Carried. Baum, Myers, and Zabel voted no.**

**PUBLIC HEARING:**

None.

**NEW BUSINESS:**

Resolution 20-2019, Contract with Ayres Associates Phase 1 Professional Services, Firemen's Park Multi-Purpose Shelter Building Project in an amount not to exceed \$18,205.

**Motion (Baum/Miller) to Approve Resolution 20-2019, Contract with Ayres Associates Phase 1 Professional Services, Firemen's Park Multi-Purpose Shelter Building Project in an amount not to exceed \$18,205.**

**Discussion ensued if the work could be done internally by the Village Engineering Department.**

**Village President Wolter excused himself at 8:15 p.m.**

**Motion (Zabel/Myers) to appoint Trustee Baum as Chair Pro Tem. Motion carried unanimously.**

**Phase one of the project is for infrastructure associated with the building project such as: sewer, water, electrical service, pathways and pathway lighting, removal and relocation of basketball courts.**

**Director Ratayczak commented that the department can get the sewer and water component completed. The lighting component would remain.**

**Director Schroeder commented that the timing would be fall 2019.**

**There are large Public Works projects coming up and additional development coming the next few months that need attention of the engineering staff.**

**Amendment to Postpone Motion (Zabel/Myers) to postpone the item to the next Village Board meeting and allow staff to review. Motion carried. Warren voted no.**

Resolution 18-2019, Telecommuting Policy.

**Motion by (Myers/Miller) to Approve Resolution 18-2019, Telecommuting Policy.**

**The item came from General Government and Finance. Administrator Kreklow read portions of the policy. Motion carried. Zabel voted no.**

Police Department - Squad Car Purchase Request.

**Captain Snow reported on the item. Option one allows for the purchase of two 2017 models. They are more because they were not state contract bids. Confident it is possible to stay within the \$87,000.**

**Motion (Kaminski/Warren) to approve option one for Squad Car Purchases not to exceed \$87,000.**

**Amendment Motion (Zabel/Kaminski) to approve option two for Squad Car Purchase in an amount not to exceed \$92,928, if option one is not available. There will be a transfer of \$6,000 from the Capital Fund. Amendment Motion Carried.**

**Original Motion as Amended Roll Call Vote Carried.**

Easement for We-Energies on Pressure Booster / Reducing Station at W204N12333 Goldendale Road.

**Motion (Kaminski/Warren) to Approve the Easement for We-Energies on Pressure Booster / Reducing Station at W204N12333 Goldendale Road.**

**Motion carried unanimously.**

Discussion of Strategy with regard to Potential Hildebrand Claim. The Village Board may convene into closed session per Wis. Stats. §19.85(1)(g) for the purpose of conferring with Legal Counsel who is rendering advice concerning strategy to be adopted by the Village with respect to litigation in which it is involved or is likely to become involved and then may reconvene into open session to take such action as it deems appropriate.

**Motion by Myers, second by Miller to go into closed session and include the Village Board, Village Attorney, Administrator Kreklow, and Director Smith at 8:31 P.M. Motion Carried Unanimously.**

The Village Board Reconvened in open session at 8:50 P.M.

**ADJOURNMENT.**

**ADJOURNMENT: There being no further business, the meeting adjourned at 8:50 P.M. p.m.**

**The next regular meeting of the Village Board will be on Monday, March 18, 2019 at 7:00 p.m.**

Respectfully Submitted,

*Deanna Braunschweig*

Deanna B. Braunschweig, WCMC/CMC  
Village Clerk