

**VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
October 7, 2019**

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Wolter.

ROLL CALL: Present: President Wolter, Trustees Baum, Hughes, Kaminski, Myers (7:03 p.m.), Warren, Wing, and Zabel. Trustee Miller was absent excused. Also present: Administrator Kreklow, Clerk Braunschweig, Attorney Sajdak, Director Rath, Manager Tucker, Engineer Nitschke and Director Ratayczak.

PLEDGE OF ALLEGIANCE:

PRESIDENT'S REPORT:

President Wolter reminded residents of the Community Wide Survey that is now available on the Village website 2050 Plan page. The deadline for the survey is Friday, November 1st. Please contact the Community Development Department if you have any questions or would prefer a hard copy of the survey.

President Wolter announced the Historic Preservation Commission will present the Friedrich Groth Homestead a plaque on Sunday, October 13th at 2 p.m.

ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC

INTEREST/DEPARTMENT AND COMMITTEE REPORTS:

Trustees provided information on upcoming meeting dates and times.

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:

None.

CONSENT AGENDA:

- A. Approval of Minutes: September 16, 2019 Regular Village Board Meeting.
- B. Accounts payable/payroll
 - 1. September 17, 2019 Payroll (Hourly) \$ 265,313.66
 - 2. September 25, 2019 Accounts Payable \$ 1,858,650.58
 - 3. September 30, 2019 Payroll (Salary) \$ 109,204.24
 - 4. September 30, 2019 Accounts Payable \$ 39,622.20
 - 5. October 1, 2019 Payroll (Hourly) \$ 238,688.51

The following items were forwarded from **Public Safety** with a unanimous recommendation.

- C. Operator's Licenses: Elaine Blumreiter, Becky Buzdum, Scott Evans, Elizabeth Scott.
[Recommendation Forthcoming]
- D. Change of Ownership and Agent: Kai Yong Inc, DBA China Kitchen, N112W16560 Mequon Road, Germantown, GongKai Ma, Class "B" Fermented Malt Beverage and Class C Wine for the period commencing October 7, 2019 and ending June 30, 2020
Premise license approvals are conditional upon completion of all documentation, compliance of all code violations/permits/ requirements and monies owed to the village paid prior to issuance of licenses in addition to any other conditions noted.

The following items were forwarded from **General Government and Finance** with a unanimous recommendation.

- E. Resolution 51-2019, Amendment to the Employee Policy & Procedure Manual in regards to Technology Use and Electronic Communications Policy.
- F. Resolution 52-2019, Amendment to the Employee Policy & Procedure Manual in regards to Social Media Policy.
- G. Health Plan Design Change to include genetic testing, treatment of autism spectrum, and acupuncture for pain management.

The following items were forwarded from **Public Works** with a unanimous recommendation.

- H. Baker Tilly TIF District Audit Services Engagement Letter.
- I. Hilbert Lane Sidewalk Extension in an amount not to exceed \$33,915.

MOTION (Baum/Myers) to approve Consent Agenda Items A-I. Zabel requested to pull item A. September 16, 2019 Regular Village Board Meeting. Roll Call Vote Carried Unanimously.

MOTION (Zabel/Myers) to approve September 16, 2019 Regular Village Board Meeting with correction. Motion carried unanimously.

OLD BUSINESS:

None.

PUBLIC HEARING:

None.

NEW BUSINESS:

Request to Fill Full-Time Deputy Clerk Position.

Clerk Braunschweig introduced the item with information from the memo in the packet.

MOTION (Zabel/Myers) to Approve the Request to Fill Full-Time Deputy Clerk Position with the understanding that it is dependent on the 2020 budget. Motion carried unanimously.

Resolution 53-2019, Disallowing the Claim of the Germantown School District Board of Education. The Village Board may convene into closed session per Wis. Stats. §19.85(1)(g) for the purpose of conferring with Legal Counsel who is rendering advice concerning strategy to be adopted by the Village with respect to litigation in which it is involved or is likely to become involved and then may reconvene into open session to take such action as it deems appropriate; and, Administrator Performance Review. The Village Board may convene into closed session per Wis. Stats. §19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and may convene into open session to take such action as it deems appropriate.

MOTION (Myers/Baum) to remain in open session. Discussion ensued of remaining in open session. Attorney Sajdak advised that he would not be as descriptive in open session. Motion failed.

MOTION (Baum/Myers) to convene into closed session at 7:12 p.m. and to include the Village Board, Administrator Kreklow, Attorney Sajdak and Clerk Braunschweig for the Disallowance of Claim portion of closed session. Roll Call Vote Carried Unanimously.

The Board reconvened into Open Session at 7:40 p.m.

MOTION (Baum/Zabel) to approve Resolution 53-2019, Disallowing the Claim of the Germantown School District Board of Education. Motion carried unanimously.

MOTION (Baum/Zabel) to convene back into closed session at 7:42 p.m. and to include the Village Board and Administrator Kreklow for the performance review portion of closed session. Administrator Kreklow and Village Board were in the closed session for performance review portion. Roll Call Vote Carried Unanimously.

ADJOURNMENT.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:55 p.m.

The next regular meeting of the Village Board will be on Monday, October 21, 2019 at 7:00 p.m.

Respectfully Submitted,

Deanna Braunschweig

Deanna B. Braunschweig, WCMC/CMC
Village Clerk