

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: _____

Village of Germantown

County of Washington

The named organization applies for: (check appropriate type)

___ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

___ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check type) ___ Bona fide Club ___ Church ___ Lodge/Society ___ Veteran's Organization ___ Fair Association ___ Chamber of Commerce or similar Civic or Trade Organization

(a) Name _____

(b) Address _____ City, State, Zip _____

(c) E-Mail Address _____

(d) Date organized _____ (e) If corporation, give date of incorporation _____

(f) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54(7m), Wis. Stats, check here ___

(g) Names and addresses of all officers:

President: _____ D.O.B. _____

Vice President: _____ D.O.B. _____

Secretary: _____ D.O.B. _____

Treasurer: _____ D.O.B. _____

(h) Name, address and e-mail address of manager or person in charge of affair: _____ D.O.B. _____

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD, SERVED, CONSUMED OR STORED AND WHERE ALCOHOL BEVERAGE RECORDS WILL BE STORED:

(a) Street number _____

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover. If an outside area, include fencing and dimension of area: _____

3. NAME OF EVENT:

(a) List name of the event _____

(b) Dates of event (Must be sequential or a separate application needs to be completed for each date.) _____

(c) Hours of event _____

PLEASE NOTE: Additional permits or approvals may be required by other Village Departments (sign permits, temporary use permits, electrical permits, etc). You are responsible for obtaining those permits prior to your event. Contact the Community Development Department at 262-250-4735 for further information.

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information in this application is true and correct to the best of their knowledge and belief.

Name of Organization: _____

Signature of Officer: _____ Date: _____

Signature of Officer: _____ Date: _____

Signature of Officer: _____ Date: _____

Date Filed with Clerk: _____ Date Reported to Police Chief and Fire Chief: _____

Date Granted by Village Clerk _____ License Number _____

Additional Information

May be Granted and Issued only to:

- (1) Bona fide clubs that have been in existence for at least 6 months prior to the date of application.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Church, lodge, or society that has been in existence for at least 6 months prior to the date of application.
- (4) Posts now or hereafter established of ex-servicemen's organizations.
- (5) Chambers of commerce or similar civic or trade organizations.

Application:

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (ss. 125.26(1) and 125.51(1)(a), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:

Class "B" (Beer):

a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (s. 125.04(3)(f), Wis. Stats.)

b. At least 15 days prior to the granting of the license for events lasting 4 or more days.

"Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.

- (4) Seller's Permit: Sec. 77.54 (7m), Wis. Stats., provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
- (5) Publication: Not required.

Fee: Determined by the municipality, but may not exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.)

Duration: The day, or consecutive days, that the specified event is in progress. A municipality may issue up to 20 licenses to the same licensee for a single event, if each license is issued for the same date and time.

Restrictions:

- (1) License may not be issued to individuals.
- (2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. They may not be issued for business or social meetings of the organization.
- (3) Licenses for club or organization meetings may be issued only to ex-servicemen's posts.
- (4) License may cover either a specified area or the entire picnic grounds.
- (5) License issued to a county or district fair must cover the entire fairground (ss. 125.26(6) and 125.51(10), Wis. Stats.)
- (6) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (s. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (7) Licensed operator(s) must be present at all times (ss. 125.26(6), 125.32(2) - Beer; 125.51(10), 125.68(2) - Wine; 125.17)
- (8) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (s. 125.32(6), Wis. Stats.)
- (9) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society, chamber of commerce or similar civic or trade organization or veterans' post in any 12 month period. A municipality may issue up to 20 wine licenses to the same licensee if: 1) each license is issued for the same date and times, 2) the licensee is the sponsor of an event held at multiple locations within the municipality on this date and at these times, 3) an admission fee is charged for participation in the event and no additional fee is charged for service of alcohol beverages at the event, and 4) within the immediately preceding 12-month period, the municipality has issued these multiple licenses for fewer than 2 events. In addition, each event for which multiple licenses are issued shall count as one license toward the 2-license limit.
- (10) Licensed organizations must purchase their product from a licensed wholesaler.

NOTE: Most coolers presently on the market have a fermented malt beverage base allowing sale under a beer license, e.g. Bartles and James, Seagrams, etc.

THE FOLLOWING DISCLOSURE NEEDS TO BE ADDED TO ALL ADVERTISING

No persons may possess, carry in, or consume alcoholic beverages not purchased on premises. Violators will be arrested and prosecuted in accordance with State Statute 125.32 (6)(a).

PLEASE NOTE

All information must be completed on this form in order for the Police Department to process the application. All middle initials, dates of birth, and addresses must be included for officers of the organization. All of Section 2 must be completed in detail regarding the sale of beverages. Failure to complete the necessary information will result in the application being returned.

You are **REQUIRED** to have a licensed operator (bartender) on the premises of a Temporary Class B License supervising the sale of alcoholic beverages. A temporary operator (bartender) license may be issued for a fee of \$7.00 (investigation fee) and is valid for one to fourteen days.

Please contact the Village Clerk's Office for more information at 262-250-4740.