

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **PUBLIC SAFETY COMMITTEE**

DATE AND TIME: **MONDAY, APRIL 15, 2019 6:00 p.m.**
Public Works to Follow but not before 6:30 p.m.

LOCATION: **VILLAGE HALL BOARD ROOM**
N112 W17001 MEQUON ROAD

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chairperson Hughes, Trustees Warren, Wing and Myers.
- III. **PUBLIC COMMENT:** *Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received. However, NO ACTION will be taken under public comments.*
- IV. **APPROVAL OF MINUTES:** March 4, 2019, Regular Meeting.
- V. **REPORTS:**
- A. Police Department.
 - 1. Monthly.
 - B. Fire Department.
 - 1. Monthly.
 - C. Overtime Reports.
 - 1. Police Department.
 - 2. Fire Department.
 - D. Policy Updates.
 - 1. Police Department:
 - a. None.
 - 2. Fire Department:
 - a. None.
- VI. **UNFINISHED BUSINESS:**
- A. None.
- VII. **NEW BUSINESS:**
- A. Operator's Licenses: Elizabeth Humlie, Christian Johnson, Rae Koppelman, Samantha Nguyen, and Heather Sanders. [Recommended Approval]
 - B. Operator's Licenses: Roger Olson III. [Recommended Denial]
 - C. Change of Agent, Kimberly Kuecker, Kwik Trip, Inc. W188N10963 Maple Road. [Recommended Approval]

D. Resolution 27-2019, Resolution Authorizing the Sale of Fermented Malt Beverages in Village Parks by Village Employees and Officers.

VIII. **NEXT MEETING:** Set May 2019 Meeting Date and Time.

IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

NOTICE is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
MARCH 4, 2019
GERMANTOWN VILLAGE HALL BOARD ROOM

CALL: The meeting was called to order at 6:00 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustee Myers and Trustee Warren were present. Trustee Wing was absent and excused.

Also present were Police Captain Snow, Fire Chief Delain, Clerk Braunschweig.

PUBLIC COMMENT: No discussion.

APPROVAL OF MINUTES: a motion was made by Myers, seconded by Warren, to approve the minutes of the February 4, 2019 Public Safety Committee meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Snow reported on the following:

- Monthly report has been done with a new format which shows an improved breakdown of Calls for Service, and side-by-side comparisons
- Body cameras have been received and department training was completed, officers will be wearing the cameras
- Myers questioned when the cameras would be turned on and off, Snow advised the policy addresses this and when they should be turned off for special circumstances, i.e. when juveniles are present, in private residences. He added officer discretion is a factor and when in doubt they should record
- Warren questioned the length of time recordings are stored, Snow stated length of storage would be based on category. Critical incidents would remain on file indefinitely, some calls would be held for 7 years, and normal activities would be held for 180 days

FIRE DEPARTMENT MONTHLY REPORT: Delain reported on the following:

- January calls were in the 90% range for response time which is down from previous months and in part due to mutual aid calls which create a longer response time
- Responded to 2 structure fires in January, equipment was damaged due to the extreme cold but is covered by insurance
- Purchase of X-TINGUISH FST which is a fire suppression tool that is thrown into an active burn to extinguish flames, especially effective for basement fires, no water damage as a result of using this product, Delain advised the cost is around \$600 for first unit, thereafter the cost is reduced by half
- Discussion of protocols to follow to protect equipment during extreme weather, especially the pumps which can become damaged by severe cold

OVERTIME REPORTS:

Police Department – Snow advised the department is fully staffed at this time with one officer on Field Training until May, overtime numbers are tracking normally

Fire Department – Delain advised overtime numbers were slightly increased due to filling shifts for an on-duty injury and an open paramedic position

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT:

Police Department - none

Fire Department – none

UNFINISHED BUSINESS: none

NEW BUSINESS:

OPERATOR LICENSES: Terry Burkholder, Julie Kussman [Recommended Approval]: a motion was made by Myers, seconded by Warren, to forward the applications for Operator Licenses as presented to Village Board with a recommendation of approval.

Snow and Delain advised there were no objections from the police and fire departments. Motion carried unanimously.

RESOLUTION 21-2019, SCHEDULE OF FEES AMENDMENT – NEW

MEDICATIONS AND PROCEDURES: Delain presented the proposed changes which include new medications and procedures/services provided by the Germantown Fire Department. He added the fees were being updated to accommodate paramedic services now in effect and also provided comparisons to fees charged by neighboring municipalities.

A motion was made by Myers, seconded by Warren, to forward Resolution 21-2019 to Village Board with a recommendation of approval. Motion carried 2-1 with Myers and Warren voting aye, Hughes voting nay.

POLICE DEPARTMENT – SQUAD PURCHASE REQUEST: Snow advised that two new squads were approved for the 2019 budget but Ford has discontinued production of the 2019 model. He advised he has located two new 2017 models at Griffin Ford which can be purchased for \$66,820 and changeover costs of \$20,180, total of \$87,000. Snow also stated that the new 2020 squads will cost less at \$63,928 for two, but the vehicle style has changed which would increase changeover costs to approximately \$29,000 for a total of \$92,928. Snow indicated he would recommend that the department purchase the two 2017 Ford Police Interceptors.

A motion was made by Myers, seconded by Warren, to forward this purchase request to Village Board with a recommendation of approval for the purchase of (2) 2017 Ford Police Interceptors from Griffin Ford at \$66,820 and changeover costs of \$20,180 for a total of \$87,000. Motion carried unanimously.

NEXT MEETING: Hughes advised the next meeting would be held on Monday, April 1, 2019 at the Village Hall Boardroom at 6:00 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:30 p.m.

Recorded by,

Julie L. Barth
Secretary

DRAFT

Overtime Report for Police & Fire Departments

2019 Year to date through:

24-Mar-19

Empl #	Employee Name	2019				2018			
		Total OT Hours Paid	Total Cost of OT Paid	Total OT Hrs to Comp	Time off Hours	Total OT Hours Paid	Total OT Hrs to Comp	ANNUAL Total of OT hours worked	ANNUAL Total OT to Pay
Police Dept									
90	Ball, Brian	0.00	0.00	5.25	7.88	0.00	51.75	51.75	0.00
93	Bartelt, Adam	0.00	0.00	26.25	39.38	212.25	38.63	250.88	9,388.88
92	Bloch, Ryan	21.00	1,215.27	13.75	20.63	124.50	23.63	148.13	7,025.54
115	Case, Robert	0.00	0.00	0.00	0.00	55.25	44.25	99.50	3,197.32
118	Farnsworth, Cody	21.50	975.24	10.75	16.13	48.00	132.00	180.00	2,043.36
113	Gilbert-Roeder, Trent	9.00	408.24	19.50	29.25	63.50	95.63	159.13	2,703.20
107	Heaney, Troy	15.25	734.52	6.50	9.75	0.00	0.00	0.00	0.00
153	Jones, Matthew	24.25	1,226.57	28.25	42.38	0.00	0.00	0.00	0.00
101	Jones, Shawn	0.00	0.00	12.50	18.75	34.50	56.25	90.75	2,165.22
88	Laux, Kevin	0.00	0.00	14.42	21.63	22.75	175.50	198.25	1,283.78
142	Marten, Shawn	0.00	0.00	0.00	0.00	0.00	207.00	207.00	0.00
102	Mikulec, Daniel	5.00	289.35	18.50	27.75	30.50	153.00	183.50	1,721.12
119	Onela, Michael	12.25	555.66	24.25	36.38	0.00	141.00	141.00	0.00
138	Olson, Toni	39.00	2,313.09	5.75	8.63	150.75	31.13	181.88	8,723.90
137	Pesch, Justin	39.00	1,972.62	22.00	33.00	124.00	24.00	148.00	6,115.68
133	Pierce, Catherine	0.00	0.00	23.25	34.88	1.75	184.50	186.25	88.83
96	Pierzchalski, David	93.25	5,396.38	0.00	0.00	84.50	358.88	443.38	4,768.34
98	Rechlicz, Justin	39.50	2,285.87	17.50	26.25	101.25	127.88	229.13	5,713.54
121	Schubert, Matthew	0.00	0.00	49.50	74.25	0.00	88.50	88.50	0.00
89	Schulz, Zachary	20.00	963.30	14.00	21.00	52.00	87.00	139.00	2,442.18
97	Spreiter, Jared	38.50	1,854.35	12.00	18.00	52.75	173.25	226.00	2,477.40
99	von Bereghy, Darren	72.00	4,166.64	27.00	40.50	333.00	148.50	481.50	18,791.19
95	Whealon, Shaun	18.00	816.48	11.25	16.88	84.50	153.00	237.50	3,737.86
Total Police		25,173.57						*	82,387.32
Annual Budget		90,000.00							95,000.00

State Aid Reimbursement 0.00 03/24/2019 **Total year end actual = \$1: \$ 89,612.70**

Hunting/Concealed Carry Permit 0.00 03/24/2019 * (difference from report due to personnel changes)

2018 State Aid Reimb \$0.00

2018 'Hunting/Concealed Carry Permit 0.00

Note: Overtime hours to comp are reflected in regular wages

Fire Dept - Full Time					
*	593 Smith, Steve	20.00	671.40	29.75	998.71
Fire Dept Regular Part-time					
		Overtime Hrs	True OT cost	OT Hours	True OT Cost
**	563 Rossman	96.00	2,740.80	233.25	7,192.12
**	605 Rodriguez	0.00	0.00	427.25	8,763.04
**	617 Hass, Thomas	47.50	1,019.96	98.75	2,477.13
**	625 Goetz, Steve	15.00	183.86	48.50	1,594.10
**	653 Asmondy	60.00	1,059.35	235.50	5,197.13
**	672 Krieg, Caitlyn	289.50	7,099.18	91.50	2,795.06
**	694 Mayer, Andrea	99.00	2,467.07	25.75	676.39
**	698 Wolf	97.00	2,178.65	302.25	6,352.14
		16,748.87			35,047.11

Effective July 24, 2013 - POC's over 53 hours/week

Hrs over 53	2019	2018 Hours	2018 Cost

***	690 Holms, Mitchell	12.50	367.13
***	513 Hermann, Jacob	9.75	289.29

total POC overtime 0.00 0.00 22.25 656.42

* Full time, hours are over and above the 20 normal overtime hours reflected in their base wages

** Part time hours worked over and above 53 normal hours in one week, which are paid at 1.5 times

True OT Cost thru: 24-Mar-19 17,420.27 Last year's true OT Cost \$ 54,212.93

Budget -- included within general wages 0.00

Total Fire Dept - OT wages paid through 12.31.18 \$54,212.93

Total Fire Dept - OT wages paid through 12.31.17 \$54,311.11

Total Fire Dept - OT wages paid through 12.31.16 \$103,222.05

Total Fire Dept - OT wages paid through 12.31.15 \$129,824.98

VILLAGE OF GERMANTOWN
WASHINGTON COUNTY

RESOLUTION NO. 27-2019

**AUTHORIZATON FOR THE SALE OF FERMENTED MALT BEVERAGES IN THE
VILLAGE PARKS BY VILLAGE EMPLOYEES AND VILLAGE OFFICERS**

WHEREAS, the Recreation Department sponsors programs and events in the Village Parks at which the Sale of Fermented Malt Beverages is appropriate; and,

WHEREAS, Wisconsin Statutes 125.06(6) provides that no license or permit for the sale of fermented malt beverages is required if the sales take place in a Village Park, the Sales are conducted by employees or officers of the Village and the sales are authorized by an ordinance, rule or regulation enacted by the Village Board; and,

WHEREAS, the Public Safety Committee recommended to authorize such sales; and,

WHEREAS, the Village Board wishes to authorize such sales; and,

NOW, THEREFORE, Be It Resolved that the Village Board approves of the sale of fermented malt beverages without permit or license in the Village Parks by employees or officers of the Village, authorized pursuant to Wisconsin Statutes 125.06(6).

Introduced by: _____

Adopted: _____

Vote: Ayes: _____ Nays: _____

Dean M. Wolter, Village President

ATTEST:

Deanna B. Braunschweig, WCMC/CMC
Village Clerk

**BUSINESS OF THE PUBLIC SAFETY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: Monday, April 15, 2019

AGENDA ITEM: New Business

ITEM TITLE: Authorize Sale of Fermented Malt Beverages at Firemen's Park

SUBMITTED BY: Mark Schroeder, Park & Recreation Director

SUMMARY EXPLANATION:

In June 2018, the village held the grand opening of the Gehl's Performing Arts Pavilion in Firemen's Park. As part of the new Music at the Pavilion Entertainment Series, the Germantown Park & Recreation Department will be sponsoring five concerts showcasing area music from a variety of genres.

As part of the event planning, staff has been discussing various options for incorporating a Beer Garden. Staff feels the Park & Recreation Department is the best option for operating the beer garden for the 2019 season. We will utilize full-time and seasonal staff along with volunteers from various community organizations. The park and recreation supervisory staff that will oversee the beer garden will have their Wisconsin Responsible Beverage Service license.

Section 125.06 (6) of the Wisconsin Statutes provides that employees of the municipality can sell fermented malt beverages in parks when authorized by the legislative body. The resolution that is included for action will provide us that authorization.

The monies generated from the Beer Garden would be placed in the Recreation Facility Fee Fund's Non-lapsing Account to help offset the ongoing costs of sponsoring the Music at the Pavilion Concert Series.

ATTACHMENT: ORDINANCE _____ RESOLUTION X OTHER _____

RECOMMENDATION:

Staff recommends the Public Safety Committee and Village Board adopt the resolution.