

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING:	Senior Center Advisory Committee
TIME & DATE:	3:30 p.m., Thursday, April 25, 2019
LOCATION:	Germantown Senior Center, W162 N11960 Park Ave., Germantown, WI 53022

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

- II. **ROLL CALL:**

- III. **APPROVAL OF MINUTES:** January 24, 2019

- IV. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.

- V. **OLD BUSINESS:**
 - Senior Center Building Projects Update

- VI. **NEW BUSINESS:**
 - 2018 Annual Report
 - Senior Center Programs, Trips & Activities
 - Senior Center Volunteer Appreciation Party – May 8th
 - Bocce Ball Court & Raised Bed Gardens – Project Update

- VII. **DIRECTOR'S REPORT:**

- VIII. **ANNOUNCEMENTS OF PUBLIC INTEREST:**

The next Senior Center Advisory Committee meeting will be **July 25, 2019 @ 3:30p.m.**

- IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting. Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

Village of Germantown
Senior Center Advisory Committee
Meeting Minutes
January 24, 2019

I. **Call To Order:**

The meeting was called to order at 3:30 p.m. by Chair Dennis Myers.

II. **Roll Call:**

In attendance were: Trustee Art Zabel, Trustee Dennis Myers, Park & Recreation Director Mark Schroeder, Senior Club Representative Arline Flesch, Residents at Large - Norine Janzen and Jackie Shebesta, and Senior Center Coordinator Mary Fiegel. Also in attendance were Senior Club members Laura Lee, Joanne De Gaetano, and Christine Kingsbury.

III. **Welcome to New Committee Member Jackie Shebesta:**

Everyone welcomed Jackie to the committee. Jackie has participated in many programs, activities, and trips offered at the senior center, as well as serving in many volunteer roles. Welcome Jackie!

IV. **Approval of Minutes – October 25, 2018**

A motion was made by Arline Flesch, seconded by Trustee Art Zabel to approve the minutes of the Senior Advisory Committee Meeting of October 25, 2018. Motion carried unanimously.

V. **PUBLIC INPUT:** Christine Kingsbury inquired as to the background on why AARP is no longer scheduling tax preparation services at the Germantown Senior Center. Christine was a volunteer a few years ago, and individuals have questioned her in this regard.

Director Schroeder and Senior Center Coordinator Fiegel explained they had met last year with the AARP Tax Assistance Program Coordinator to discuss mutual concerns regarding computer security, hours of operation, and impacts to the staff and volunteers at the center. Soon after, the village was informed the Germantown Senior Center would no longer be a site for the tax preparation program in 2019. The Internal Revenue Service, who oversees the AARP Tax Preparation Program, had

determined that the senior center computer network did not meet the IRS security requirements for internet access.

Upon hearing these concerns from AARP staff, Village staff started working with the village's Information Technology (IT) consultant in early November to determine what computer network upgrades would need to be made, and what the potential costs would be. Unfortunately, the AARP staff informed the village on November 14th that the decision had already been made to close the Germantown site for Tax Year 2018. The Village is willing to continue a dialogue in 2019 for a potential return to the Germantown Senior Center in 2020. The village advertised that AARP would instead be offering tax preparation services on Wednesdays at the Menomonee Falls Library. Later Menomonee Falls informed us that was not correct. No one from AARP had communicated this to any recreation or senior center staff.

VI. OLD BUSINESS:

2019 Senior Center Budget - Mark reported that the 2019 Senior Center Budget was approved by the Village Board on November 19th. The Senior Center Operating Budget for 2019 is \$125,488, with projected revenues of \$40,100.

VII. NEW BUSINESS:

Senior Center Programs, Trips and Activities – Mary handed out the following report to the committee.

1. The end of 2018 report is being compiled and it will be different than the past five years. It will reflect more of what activities are offered at the Center.
2. New to the Senior Center is a chair caning class, it started last week and there are the maximum number of participants. (8)
3. The paczki day event with the Village board may be changed to a different day due to carpet/flooring installation. If it happens it will be on Tuesday, March 5 at 9:30 a.m.
4. Spring brunch prepared by Kim will be on Friday, April 5 at 10 a.m. Cost: \$6.00
5. Easter Bunny Lunch is Saturday April 13, 2019 11:00 a.m.
6. Movies during the winter are being offered in the afternoon instead of in the evening. When spring starts, they will go back to late afternoon.
7. On Monday, February 25 at 1 p.m. there will be a slide show about Ecuador. Refreshments of Ecuadorian food will be served.
8. The summer recreation brochure comes out in early April.
9. AARP Smart driver's course will be held on Monday, April 22 from noon to 4 p.m.
10. Daylight savings time begins on Sunday, March 10th.
11. The Girl Scout project of bocce court and flower beds is progressing with fundraising currently happening.

Senior Center Building Projects Update – Mark reported that on January 22nd the Village Board approved a contract with MACORP for interior painting of the center, and with Premier Flooring for replacement of the flooring with a combination of LVT tile (no wax, slip resistant), and new carpeting. Staff met on January 24th to review flooring and paint samples. The painting work will start in mid-February and take approximately 3 weeks to complete. The flooring project will follow.

VIII. DIRECTOR'S REPORT:

Mark extended a thank you to Kim Garcia, Vicky Hojnacki, and the senior office volunteers for staffing the center during the weeks Mary was on vacation. He also extended his thanks to the Department of Public Works building staff for keeping the parking lot and walkways clear and salted during and after the recent snow event.

IX. ANNOUNCEMENTS OF PUBLIC INTEREST

The next meeting will be held on Thursday, April 25th at 3:30 p.m.

X. ADJOURNMENT: Meeting was adjourned at 4:25 pm.

Respectfully Submitted, Mary Fiegel