

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **PUBLIC WORKS & HIGHWAY COMMITTEE**

DATE AND TIME: **WEDNESDAY, August 7th, 2019** ***6:00 P.M.***

LOCATION: **Germantown Village Hall Board Room**

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.
- II. **ROLL CALL:** Chairman Kaminski, Trustees Hughes, Warren and Zabel
- III. **APPROVAL OF MINUTES:** July 17th, 2019
- IV. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **UNFINISHED BUSINESS:**
- VI. **NEW BUSINESS:**
 - A. Country Aire-Mequon Rd. Watermain Extension & Relocation – Retainer Release
- VII. **PROJECTS UPDATE:**
- VIII. **NEXT MEETING DATE:** Set September, 2019 Meeting Date and Time
- XI. **ANNOUNCEMENTS:**
- X. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

*** Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

July 17, 2019
Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 6:00 p.m.

ROLL CALL: Chm. Kaminski, Trustee Members Hughes, Warren and Zabel. Also present were Dir. Ratayczak, Engr. Nitschke (absent and excused) and Secretary Wick.

APPROVAL OF MINUTES: **MOTION made by Zabel, seconded by Warren to approve the Minutes of May 8th & June 5th, 2019.**

Motion carried unanimously.

PUBLIC COMMENT: None

INDIAN HILLS SUBDIVISION ENTRANCE ISLAND: Trustee Zabel requested this topic be discussed with regards to the removal and planting of trees in the entrance island of the Indian Hills Subdivision.

Henry Kaminski, resident of Indian Hills Subdivision, stated the subdivision residents had planted trees within the entrance island years ago. Since that time, the trees were removed more than likely due to disease, by either a resident within the subdivision or the Village and Mr. Kaminski was looking to find answers on their replacement.

Supt. Olszewski explained the ash trees were diseased with EAB and were removed by the Dept. of Public Works. Currently there were no plans to replace the trees in the island. Trees were usually replaced in high traffic areas and parks. He was not opposed to tree replacement in the island, but most subdivision entrances have different levels of signage, landscape and varying degrees of who is responsible for its upkeep. Supt. Olszewski noted if the Committee recommended the Village replace trees in the island, he suggested including those trees in the annual Tree Replacement Program. Trees are approximately \$450.00, and a species would be chosen from a list of trees approved by Wachtel. Additional comments included;

- Stump removal is completed by the Village twice per year with the rental of a stump grinder.
- The entrance island is technically within Village right of way. Chm. Kaminski agreed with the Village removing the dead trees and not replacing them. Replacement would be very costly to the Village.
- A single 2" caliber size tree replacement including planting, costs the Village \$450.00;
- Mr. Kaminski questioned if the subdivision did some of the work such as moving the landscape rock, remove the stump, etc., would the cost be less?

Chm. Kaminski didn't understand why the Village was so deep in the tree business. She understood you don't want trees falling on the roadway and, dead trees within the right of way should be taken down at the expense of the Village but did not agree using Village manpower for these types of situations.

- Supt. Olszewski clarified dead trees within the right of way are removed. The annual cost for trees and replacement is part of the annual replanting budget. Staff focuses its replanting efforts in highly visible areas such as parks, Pilgrim Road, and Mequon Road. Trees that have died within the right of way in front of a residential home will be removed by Village staff and will not be replaced.

MOTION made by Zabel, seconded by Warren allowing the residents of the Indian Hills Subdivision to replant trees in their subdivision entrance island.

Staff will supply Mr. Kaminski with a list of acceptable trees for replacement in the entrance island. Existing stumps will be removed by Village staff in September. Dir. Ratayczak suggested the homeowners obtain a warranty on their tree selection.

Motion carried unanimously.

DEVELOPER AGREEMENT – HERITAGE PARK NORTH SUBDIVISION:

MOTION made by Zabel, seconded by Hughes to forward to the Village Board with a positive recommendation to approve the Heritage Park North Subdivision Developer Agreement with any further recommendations by the Village Attorney.

Dir. Ratayczak reported discussion held with the Village Attorney would require a few changes to the Developer Agreement presented. Discussion followed.

Brian Depies of SEH, Inc., explained the subdivision project was two separate properties. One owned by Barnes soon to be purchased by Heritage Park North Corp. and Bittersweet Trails. Heritage Park North Corp. will act as the master developer. The Developers Agreement will cover both the 31 lots in their boundaries and the four lots in the future CSM of Bittersweet Trails. Mr. Depies addressed Section 1.13-Street Trees, noting street trees are a requirement at the time of construction. He questioned whether the developer would have the flexibility to plant trees after construction when landscaping crews come in order to lessen the possibility of damage. Dir. Ratayczak stated the Village would work with the developer and wouldn't require planting at the time of construction due to possible weather conditions or the possibility of construction equipment damage.

Motion carried unanimously.

WASTEWATER UTILITY – SERVICE BODY PURCHASE: Supt. Zimmerman reported three proposals were received ranging from \$42,436 to \$48,635 for the service body & crane for the 2019 MD4500 Cab/Chassis truck which was approved at the June 2019 PW Committee meeting. The existing truck had been requested to remain in the fleet as a shop vehicle for road emergencies. It was expected \$8,532 to be reimbursed from the Highway budget in lieu of a trade in allowance.

MOTION made by Warren, seconded by Zabel to forward to the Village Board with a positive recommendation authorizing the purchase of a 2019 Knapheide service body with crane from Olson Trailer and Body for an amount of \$42,436.00. Funds to be allocated from Acct. #60-180-185-3730.

Motion carried unanimously.

MOTOR REPAIR INVOICE – OLD FARM LIFT STATION: Supt. Zimmerman presented an invoice from Kurz Industrial Solutions, Inc. for the motor repair at the Old Farm Lift Station. The mechanical seal for pump #2 failed during a pump cycle which allowed raw sewage to enter the motor housing resulting in the failure of the motor windings.

MOTION made by Warren, seconded by Hughes authorizing the payment of \$9,873.00 to Kurz Industrial Solutions for the motor repair at the Old Farm Lift Station. Funds to be allocated from Acct. #60-830-530-8323.

Motion carried unanimously.

ACCEPTANCE OF IMPROVEMENTS – GATEWAY CROSSING SANITARY SEWER - ZILBUR/SUPER EXCAVATORS:

ACCEPTANCE OF IMPROVEMENTS – GOLDENDALE ROAD PHASE 2 SANITARY SEWER – KRUSEK CONSTRUCTION:

ACCEPTANCE OF IMPROVEMENTS – GOLDENDALE ROAD PHASE 1 SANITARY SEWER – ADVANCE CONSTRUCTION:

ACCEPTANCE OF IMPROVEMENTS – JW SPEAKER – SANITARY SEWER – CORNERSTONE PLUMBING:

MOTION made by Warren, seconded by Zabel to accept the public improvements for Gateway Crossing Sanitary Sewer, Goldendale Road Phase 2 Sanitary Sewer, Goldendale Phase 1 Sanitary Sewer, JW Speaker Sanitary Sewer and begin the one-year warranty period.

Motion carried unanimously.

HILLTOP ASPHALT INVOICE – VILLAGE HALL PARKING LOT: Supt. Olszewski reported a section of asphalt near the Mequon Road entrance of Village Hall was repaved to improve drainage, traffic flow and to allow for electric to be run for the monument sign. Scheduling of a contractor and turn around time did not allow for additional quotes.

MOTION made by Hughes, seconded by Warren authorizing payment of \$11,875.00 to Hilltop Asphalt Co., Inc. for the repaving of a section of the Village Hall parking lot. Funds to be allocated from Acct. #10-542-530-3505.

Motion carried unanimously.

CONCESSION STAND ROOF REPLACEMENT – FRIEDENFELD PARK:

Staff requested authorization to replace the roof on the concession stand located at Friedenfeld Park. Three quotes were solicited with two responses ranging from \$9,350.63 to \$12,645.00.

MOTION made by Warren, seconded by Zabel authorizing staff to contract Murphy Exterior Construction for the roof replacement on the concession stand at Friedenfeld Park for a cost not to exceed \$10,000. Funds to be allocated from Acct. #10-553-530-8100.

Motion carried unanimously.

CHANGE ORDER – FAHRNER ASPHALT SEALCOAT CONTRACT: Supt. Olszewski noted a change order to the 2018 Seal Coat Contract with Fahrner Asphalt to include the micro surfacing of Willow Creek Road from Amy Belle Road to Appleton Ave. For reasons unknown, Willow Creek Road seemed to be aging faster than typical and therefore recommended micro surfacing to help prolong the longevity of the road. Fahrner Asphalt agreed to honor the 2018 unit price for the additional work.

Motion made by Warren, seconded by Hughes to forward to the Village Board with a positive recommendation approving the change order to the 2018 Seal Coat project to include micro surfacing of Willow Creek Road from Amy Belle Road to Appleton Ave. for an amount not to exceed \$45,000.

Motion carried unanimously.

CHANGE ORDER – DIELECTRIC UTILITIES: Dir. Ratayczak explained land located in the northwest corner of Holy Hill Road and Goldendale Road was being developed by Dielectric Corp. Due to potential development(s) currently submitted to the Village, Dielectric's land and land directly north to Rockfield Road needed public sanitary sewer and water main. Both utilities would be an extension of the sanitary sewer and watermain currently being installed on Holy Hill Road. As there was a sensitive time frame of these developments and, the current work being performed on Holy Hill Road, staff felt the best method to complete the project within the sensitive schedule and for the best cost, would be to add the additional work to the Kruczek Construction contract as a change order. Staff evaluated the most recent bids received for the work publicly bid last year and Kruczek's unit prices were the lowest. Dir. Ratayczak stated the Village Administrator was confident the TID District could sustain the additional costs.

Trustee Zabel requested to see the total cost of the sanitary sewer currently. He had thought in past discussions with the creation of TIF #8, the Village was only supplying utilities to the Zilbur properties. Any additional developments were on their own for utility costs. Dir. Ratayczak asked the Committee to keep in mind now that sanitary sewer was brought up to the area, it would eventually have to go east of Goldendale Road on Holy Hill Road. Based on the TIF analysis, if the Village came up Goldendale Road to Holy Hill Road and west on Holy Hill Road, the sewer at the intersection would be 40-45 feet deep. Rock depth was at 5 feet. Due to those factors, costs would have exceeded \$5 to \$6 million higher than going through a private property easement. Now that the Village is going easterly, it is shallowing up the sanitary sewer as the land to the east goes up in elevation. This did not limit the area in which was to be served by sanitary sewer.

MOTION made by Warren, seconded by Kaminski to forward to the Village Board with a positive recommendation to approve a contract change order to Kruczek Construction for an amount of \$872,494.00 for the extension of public sanitary sewer and watermain to the north property line of the Dielectric Co. parcel.

Motion carried 3-1 (Zabel)

ENGR. CONSULTANT FEES – GATEWAY CROSSING TO ROCKFIELD ROAD:

Dir. Ratayczak reported due to their familiarity of the current work in the immediate area, staff issued a request for proposals from raSmith and Pinnacle Engineering Group for the extension of Gateway Crossing to Rockfield Road to include the design of sanitary sewer, water main, storm sewer, grading and roadway. Two proposals were received ranging from \$12,160 to \$19,600.

MOTION made by Warren, seconded by Hughes authorizing staff to enter into a contract with raSmith in the amount of \$12,160.00 for design services to extend Gateway Crossing to Rockfield Road.

Motion 3-1 (Zabel)

PROJECTS UPDATE:

Dir. Ratayczak provided the Committee with a list of Village projects with associated updates and answered questions. Two additional project updates not listed included the Country Aire Drive road closure through November 1st for the installation of the northeast interceptor sewer and, the Glenwood Subdivision sewer and water project is in the design phase and on hold dependent on the health of the Water Utility. Dir. Ratayczak believed it might be a year 2021 project.

NEXT MEETING DATE: The next Public Works and Highway Committee meeting will be held WEDNESDAY, August 7, 2019 at 6:00 p.m.

ANNOUNCEMENTS: None.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:00 p.m.

Janice Wick, Recording Secretary

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: August 7, 2019

AGENDA ITEM: New Business

ITEM TITLE: Request to release Retainer for Mid-City Corporation

SUBMITTED BY: Lawrence W Ratayczak, P.E., Director of Public Works

SUMMARY EXPLANATION:

Mid-City Corporation has a contract with the Village of Germantown for water main installation on Mequon Road & Country Aire Drive. This work has been successfully completed and accepted by the Water Utility. The one year warranty has expired. Currently the Village of Germantown is holding Retainage in the amount of \$8,164.80.

Staff is recommending that the project be final accepted and the retainage for the project be released to Mid-City Corporation.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER ____

RECOMMENDATION:

Staff recommends that the Public Works & Highway Committee accept work completed and approve the release of the total amount of retainage for the project in the amount of \$8,164.80 to Mid-City Corporation.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

STATUS OF PROJECTS

AUGUST 7, 2019

- 1) Goldendale Road_Ph 1 Sanitary & Water; Sanitary and Water is complete, road has been paved with surface coarse of asphalt from Freistadt Rd to the railroad tracks. Turf restoration is complete. Pavement striping remains as do minor punch list items remain.
- 2) Goldendale Road/Holy Hill Road Sanitary Sewer Ph 2; Sanitary sewer is Complete. New road crossing culverts have been installed. Pavement binder course to be completed by end day of August 8, 2019. Turf restoration has started.
- 3) Goldendale Road/Holy Hill Road Water Main Ph 2; installation and pressure testing is complete, system is on-line, Turf restoration to start week of August 12, 2019.
- 4) Design of future sanitary sewer and water main to the NW corner of Holy Hill Road and Goldendale Road is complete. Site of new Dielectric facility in 2019. Change Order for work presented to Village Board on August 5, 2019. Contractor to start work immediately after completing utilities on Park ave, estimate start August 19, 2019
- 5) NE Interceptor (sanitary sewer) serves the Wrenwood Development Area and areas south of Mequon Rd and east of Country Aire Dr including Pheasant Ln. Minger has started work on Country Aire Dr. working from the north to the south. 90% of the pipe installation will be by boring.
- 6) Booster station pump and associated water main have been installed, tested and placed in service. Pump is connected to Fire pump at Briggs via radio telemetry. Fire Flow tests where performed and past stringent requirements of NFPA at Briggs Facility. Submittal to PSC for Booster Station/Pressure Reducing Station has been sent
- 7) Zilber Buildings #2 & #3 construction has begun. Bldg #3 walls are complete and Bldg #2 walls where started on August 1, 2019. The estimated target date for completion is December 2019 for Bldg #3 with bldg. #2 following shortly thereafter.
- 8) Design of Holy Hill Road reconstruction plans have not been started. RFP for Engineering Consultant in September 2019

- 9) Application to the WIDNR for the new well site in TID #8 (SE corner of Gateway Crossing & Rockfield Road) has been submitted. WIDNR has approved the New Well #12 site. Design of site layout is underway
- 10) Water Tower design is in progress, 500,000 gal capacity. Formal submittal sent to PSC. Start date TBD
- 11) CIPP (pipe lining) project bid on April 4, 2019. Contracts are executed pre-construction meeting to be held with Lanzo Technologies at a future date.
- 12) Park Avenue Reconstruction; Work was started on July 10, 2019 with pavement milling, tree removal is complete, sanitary sewer main is complete and water installation has started. Do to unexpected bed rock removal with the sanitary sewer relay the revised estimated completion date for the project is October 1, 2019
- 13) PP/II project--direction from MMSD received regarding approved materials for lining laterals. DPW, Waste Water Superintendent & Village Engineer meeting with MMSD staff to obtain current MMSD requirements on August 27, 2019. Staff remains focused to advertise for bids this fall.
- 14) Sidewalk on Hilbert Dr north of Squire Dr—Plans are complete, estimate to construct in of 2019
- 15) Sanitary Sewer and Water Main for the Dielectric site will start in late August. This sanitary sewer and water main will also service the site being developed by the Dickman Group (southwest corner of Goldendale Rd & Rockfield Rd).
- 16) Wrenwood Development_ Ph #1 to start grading with utilities to follow in mid-August, tree/brush clearing complete. Grading to start the 2nd week of August with utility (sanitary & water) installation to start first week of September.
- 17) Traffic Coordination Project on County Line Road (CTH Q); This is the coordination of the traffic signals from Division Rd to Appleton Ave. Work (after nearly 6 years) is near completion, waiting for new controllers from WIDOT to arrive and be installed. This is a group effort between the Village of Germantown, Village of Menomonee Falls and the Wisconsin Department of Transportation. Anticipate up and running third week of August 2019
- 18) 2019 Road Improvement project has started with the replacement of road crossing culvert on Lilac Lane, Depport Rd and Holy Hill Road. Binder course has been placed on Depport Rd, Lilac Ln, Holy Hill Rd, Creek View Ln, Merkel Dr, Woodland Dr, Hilltop Dr, Edgewood Dr & Fox Ln.

- 19) Remaining walkway on Wasaukee Rd from Prairie Glen II development to Mequon Rd complete this year. Estimate of time TBD
- 20) Glenwood Area sanitary sewer, water main and road project schedule remains undetermined.