

**VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT & FINANCE COMMITTEE
MEETING MINUTES
March 15, 2021**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Chairperson Zabel.

ROLL CALL: Present: Chairperson Zabel, Trustee Members: Kaminski, Myers, and Wing. Also present: Administrator Kreklow, Manager Tucker, Clerk Treasurer Braunschweig and Manager Uselding.

APPROVAL OF MINUTES: February 15, 2021 – MOTION (Myers/ Kaminski) to approve the February 15, 2021 minutes. Motion carried unanimously.

PUBLIC COMMENT:

None.

NEW BUSINESS:

- A. Health Insurance Options.

Manager Tucker introduced Carmen Winkelman. Carmen came to the podium to discuss the 2022 health insurance options and look for savings in the self-funded health plan. If the Village changed to the State of Wisconsin Plan there are two options available, Network Health and Froedtert Providers, no Aurora. She briefly reviewed the rates.

During the month of February, there were \$55,000 of claims. Claims processing last year were due to major sickness. Overall claims running very well.

Carmen reviewed the wellness programs.

There is little prediction of where the rates will land as September is the month for early renewal.

NOVO Health / Focus Health is a bundling of procedures. By choosing the NOVO providers to use their facility. The employee receives incentive to choose their facility.

The state plan would also rate the Village and review the reports and rate on the experience or on going.

Discussion ensued of wellness planning and increase of employee share. Incentives for the employee to get additional dollars off of the insurance. Focus on wellness and NOVO Health of bundling of providers.

Increasing deductible and contribution to force employees to go to the wellness. Discussion ensued of having Health Savings Plan. Carmen commented that the deductible is very low even with the co-pays.

Discussion ensued of the spouse charge on the insurance based on an affidavit as signed by the employee. Carmen mentioned the additional charge to the employees of up to \$450 for the single, the employee would have to pay if the spouse needs the health insurance.

Discussion ensued of the additional charge policy. Carmen commented that currently there is not a municipality that offers the additional charge. Discussion ensued of the cobra charge.

B. Finance Process Improvements.

Clerk / Treasurer Braunschweig reviewed the memo of process improvements. No material or issues. We are behind due to point of year and year end close. Previous staff was experienced to current programs and processes. The utility audit is combined with the general.

Matthew Uselding, Budget Manager, was introduced and will start with the Village on Monday as the Budget Manager.

OLD BUSINESS:

A Water / Sewer Impact Fees for Capri Development.

Trustee Zabel questioned the status and if an outside arbitrator may be needed. No Additional Updates at this time. There is an agreement with Baker Tilley for work on the impact fees. The Village Attorney is drafting a letter to collect on the fees.

REPORTS:

A. **Monthly Year to Date Financials:**

1. Revenue and Expense Report All Funds: The reports were reviewed. Too soon to tell how the year will end. There are entries that need to be made.
2. Health and Dental Plans: The reports were reviewed. Health report was reviewed. The Dental is doing well and covering costs. Could carry dental over to the health plan. Dental could be used to balance the health.

B. **Impact Fees Financial Reports:** The report was reviewed. This is the report from MSI software.

C. **Accounts Payable:** January 21, 2021, January 29, 2021, February 5, 2021, February 12, 2021, payables were reviewed.

D. **Debt Payments:** The Debt Payments Report was reviewed. There was positive feedback of the new report.

E. **Code Violation Reports:** The report was reviewed. Discussion ensued of the court process and timing involved with each violation. There is focus with the Friestadt Road violation.

F. **C.I.P. PROJECTS:** The reports were reviewed. Will look at the Carry overs and borrowing in the upcoming months.

G. **Letter of Credit Summaries:** The reports were reviewed.

1. Building Inspection Department – Reviewed.
2. Public Works Department – Reviewed.
3. Planning Department – Reviewed.

H. **Summary of all Village Contracts:** The summary of contracts were reviewed. The Waste Management Contract has not been executed yet. Other contracts have timing issues. A number expired in December.

I. **SCHEDULE NEXT MEETING:** The next meeting will be on April 19, 2021 at 6:00 pm.

ADJOURNMENT: Chairman Zabel adjourned the meeting at 7:06 p.m.

Respectfully Submitted,

Deanna Braunschweig

Deanna Braunschweig
Village Clerk / Treasurer