

# HISTORIC PRESERVATION COMMISSION MEETING MINUTES

May 20<sup>th</sup>, 2019

**CALL TO ORDER:** Trustee Rick Miller called the meeting to order at 5:33 p.m.

**ROLL CALL:** Present were: Trustee Rick Miller, members Chris Kauth, Mark Kauth, Philip Fritsche and Barb Mendenhall.

**PUBLIC INPUT:**

**APPROVAL OF PREVIOUS MINUTES:** *A motion was made by C Kauth, seconded by M. Kauth, to approve the minutes of the April 15<sup>th</sup>, 2019 meetings. No discussion. Motion carried 5-0.*

*Trustee Miller suggested to begin meeting with Unfinished Business, and then go to New Business which is out-of-order. Motion made by B. Mendenhall, seconded by C. Kauth. Motion carried 5-0.*

**NEW BUSINESS:**

- A. Reviewed Friedrich Groth Farm for Historic designation. Mr and Mrs. Frank J. Blau, Jr submitted completed application.
  - a) C. Kauth and B. Mendenhall to obtain Land Patentee information from West Bend Courthouse
  - b) Discussion on steps to notify Village departments for approval of Historic designation

**UNFINISHED BUSINESS:**

- A. Two new Historic designated property displays to be placed in Village Hall lobby walls.
  - a. Discussed future areas in lobby of Village Hall as more HPC properties are added.
- B. Trustee Miller to discuss file cabinet options for document storage. Possible 3-drawer cabinet option.
- C. Discussed Historic application fees being waived as they could be a deterrent. Historic designation adds value to the community. Will follow-up next meeting.
- D. Discussion on 100+ year old homes and targeting a few potential properties. Worked on mailing invitation wording on post cards.
- E. Discussion on HPC plaques displayed on Historic properties to be recognizable from the road.

**SET THE NEXT MEETING DATE AND TIME:** May 20<sup>th</sup>, 2019 at 5:30 p.m.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:20p.m.

Respectfully Submitted,  
Barb Mendenhall, Secretary  
Historic Preservation Commission