

**VILLAGE OF GERMANTOWN  
PARK & RECREATION COMMISSION MINUTES  
CONFERENCE ROOM A  
June 19, 2019**

**CALL TO ORDER:** The meeting was called to order at 5:33 p.m. by Chair Coulthurst.

**I. ROLL CALL:** Chair Coulthurst, Commissioners Leukert, Depies, Trustee Rep. Miller, Knop and Stapelman. Absent and excused was School Board Rep. Ray Borden. Guests included Village Residents Armin and Lynn Dohl and McLean Bennett from the West Bend Daily News. Also present were Director Schroeder, Department Intern Klug and Secretary Lemke.

**II. APPROVAL OF MINUTES:** *Motion by Miller, seconded by Depies to approve the minutes of May 15, 2019 as presented. Motion unanimously carried.*

**III. PUBLIC INPUT:**

**IV. CORRESPONDENCE**

*Motion by Depies, seconded by Miller to move to New Business (VI.), Item 2 Kinderberg Park Tennis Court Backboard – Review and Recommendation. Motion unanimously carried.*

**V. OLD BUSINESS**

- 1. SCHOOL DISTRICT/VILLAGE OF GERMANTOWN INTERGOVERNMENTAL AGREEMENT (IGA)** – Director Schroeder mentioned the changes that the Village Board, School District and Attorney Sajdak made to the agreement. Enclosed in the meeting packets is the updated intergovernmental agreement with the Germantown School District for use of district facilities. This agreement was reviewed and approved by the Village Board at the June 3<sup>rd</sup> meeting. The School Board will likely vote on the agreement at their June 24<sup>th</sup> meeting. The only substantive change made by the Village Attorney was to include language to make sure that the fee schedule was applicable to both years of the agreement. In Item 6, Capital Fund, the agreement stipulated that the balance of funds in the Village's Recreational Facility Fee Fund (approximately \$28,000) were to be transferred to the District within 30 days of execution of the agreement. The Village Board has approved for the school district to utilize the balance on these monies for the Kennedy Middle School Blue Gym flooring project (approximately \$17,000), with the balance of \$11,000 to offset facility rental costs for Summer 2019. Pending final approval by the Board of Education on June 24<sup>th</sup>, the new agreement will go into effect starting in September. At the July commission meeting, department staff will be presenting fee recommendations for School Year 2019/2020 recreation programs that will incorporate fee increases to help offset the new facility use fees charged by the school district.
- 2. FIREMEN'S PARK SHELTER PROJECT UPDATE** – The site topographic survey has been completed by Himalayan Consultants. On May 21<sup>st</sup>, Ayres Associates met with village staff and project stakeholders to discuss site utilities and development of the preliminary design for site layout and utility plans (sanitary, water, electrical/lighting) for the project.

Based on earlier discussions with village engineering staff, the 2019 CIP Budget request was based on sewer and water service from Park Avenue. The village is now investigating the option to bring in the sewer from Crusader Court, with village staff currently surveying this area of the park. A final recommendation on the route for both sewer and water should be made in June so plans and specifications can be completed for this portion of the project. Phase 1 includes installation of sewer, water, and electrical service, pedestrian lighting, pathways, and re-location of the existing basketball court.

3. **DHEINSVILLE PARK SHELTER PROJECT UPDATE** – On March 19<sup>th</sup>, the Building Construction Oversight Committee (BCOC) reviewed the preliminary design plans for the shelter, as well as addressing concerns/issues with this project. The BCOC approved the conceptual design for the shelter giving direction to Public Works Director Ratayczak to contract with a consultant to develop project plans and construction documents for public bidding. Harwood Engineering is nearing completion of the plans. Meetings are being scheduled with both the Building Construction Oversight Committee, and representatives of the Germantown Historical Society before preparing final construction documents and sending the project out for public bidding. Village Attorney Sajdak is nearing completion of an agreement between the Village and Germantown Historical Society which would spell out the responsibilities of both parties including funding, insurance, site work, maintenance, project engineering/surveying, etc.
4. **WEIDENBACH PARK PLAYGROUND PROJECT UPDATE** – At the May 20<sup>th</sup> meeting, the Village Board approved the commission recommendation to award the contract to Lee Recreation. The equipment was ordered May 31<sup>st</sup> with delivery anticipated in 6-8 weeks. Site preparation and installation of the equipment is anticipated in late August.

## **VI. NEW BUSINESS**

1. **2019 EAB ASH TREATMENT PROGRAM – VILLAGE PARKS AND MUNICIPAL BUILDINGS** – Request for Proposals were sent to qualified vendors for the 2019 Ash Treatment Program. The project will consist of materials and labor to treat 151 ash trees located in village parks and on municipal grounds. The Public Works Committee approved a contract with Crawford Tree & Landscape on June 5<sup>th</sup>. A pre-construction meeting was held June 6<sup>th</sup>, with the treatment program scheduled for July. The Commission reviewed the treatment maps for all site locations.
2. **KINDERBERG PARK TENNIS COURT BACKBOARD – REVIEW & RECOMMENDATION** – Director Schroeder went over the history of the backboard noise issue that the Dohl's have had over the last several years. Mr. Dohl stated again that he has suggested a few different solutions to the noise problem. Purchasing a "rebounder net" is approximately \$1000.00. Director Schroeder stated that "Douglas Sports Equipment" makes a fence mount rebounder that is \$797.00. The net would be removed every year when the tennis nets are taken down. Director Schroeder stated that Mr. Dohl had stopped at the Park and Recreation office on June 11<sup>th</sup> to discuss the matter and show staff a smaller model of the "wooden slat" design as one potential option to address the recurring noise concerns.

The Dohl's brought the Village "Noise Ordinance" into the conversion. Mark stated that he has spoken with Officer Laux and Captain Snow and this is not a "Noise Ordinance" issue.

***Following discussion, a Motion by Depies, seconded by Stapelman for staff to move forward with purchasing and the installation of a fence mount rebounder type system for Kinderberg Park, replacing the existing plywood backboard.***

Commissioner Depies stated if anyone from the public comes in and questions why the backboard was removed and changed to a net unit, the Commission will need to revisit this decision.

***Motion unanimously carried.***

- 3. APPLICATION FOR HISTORIC DESIGNATION – REVIEW & RECOMMENDATION FRANK & IRENE BLAU PROPERTY W148 N12297 PLEASANT VIEW DRIVE** –Trustee Miller stated that Irene & Frank Blau are seeking approval of the Village's historic district designation for the existing farmhouse located at W148 N11297 Pleasant View Drive. The house was built in 1860 by the Groth Family. The Blau's have maintained the historic value of this property since they have purchased it. As part of the review/approval process, Village departments have been asked to review and comment.

***Motion by Depies, seconded by Miller to recommend to the Village Board to support the Historic Designation request for the Irene & Frank Blau farmhouse located at W148 N12297 Pleasant View Drive. Motion unanimously carried.***

**VII. VILLAGE BOARD REPORT:** Rick stated the 2050 Comprehensive Master Plan planning process have begun the 1<sup>st</sup> community conversation meeting is scheduled for Tuesday, July 23<sup>rd</sup>. Associated Appraisal assessors are completing the new property assessments. The new assessments will be mailed out in August.

**VIII. SCHOOL BOARD REPORT:** Absent

**IX. DIRECTOR'S REPORT:**

**School District/Village of Germantown Intergovernmental Agreement (IGA)** – Enclosed in the meeting packets is the updated intergovernmental agreement with the Germantown School District for use of district facilities. This agreement was reviewed and approved by the Village Board at the June 3<sup>rd</sup> meeting. The School Board will likely vote on the agreement at their June 24<sup>th</sup> meeting. The only substantive change made by the Village Attorney was to include language to make sure that the fee schedule was applicable to both years of the agreement. In Item 6, Capital Fund, the agreement stipulated that the balance of funds in the Village's Recreational Facility Fee Fund (approximately \$28,000) were to be transferred to the District within 30 days of execution of the agreement. The Village Board has approved for the school district to utilize the balance on these monies for the Kennedy Middle School Blue Gym flooring project (approximately \$17,000), with the balance of \$11,000 to offset facility rental costs for Summer 2019.

Pending final approval by the Board of Education on June 24<sup>th</sup>, the new agreement will go into effect starting in September. At the July commission meeting, department staff will be presenting fee recommendations for School Year 2019/2020 recreation programs that will incorporate fee increases to help offset the new facility use fees charged by the school district.

**Firemen's Park Shelter Project Update** – The site topographic survey has been completed by Himalayan Consultants. On May 21<sup>st</sup>, Ayres Associates met with village staff and project stakeholders to discuss site utilities and development of the preliminary design for site layout and utility plans (sanitary, water, electrical/lighting) for the project. Based on earlier discussions with village engineering staff, the 2019 CIP Budget request was based on sewer and water service from Park Avenue.

The village is now investigating the option to bring in the sewer from Crusader Court, with village staff currently surveying this area of the park. A final recommendation on the route for both sewer and water should be made in June so plans and specifications can be completed for this portion of the project. Phase 1 includes installation of sewer, water, and electrical service, pedestrian lighting, pathways, and re-location of the existing basketball court.

**Dheinsville Park Shelter Project Update** – On March 19<sup>th</sup>, the Building Construction Oversight Committee (BCOC) reviewed the preliminary design plans for the shelter, as well as addressing concerns/issues with this project. The BCOC approved the conceptual design for the shelter giving direction to Public Works Director Ratayczak to contract with a consultant to develop project plans and construction documents for public bidding. Harwood Engineering is nearing completion of the plans. Meetings are being scheduled with both the Building Construction Oversight Committee, and representatives of the Germantown Historical Society before preparing final construction documents and sending the project out for public bidding. Village Attorney Sajdak is nearing completion of an agreement between the Village and Germantown Historical Society which would spell out the responsibilities of both parties including funding, insurance, site work, maintenance, project engineering/surveying, etc.

**Weidenbach Park Playground Project Update** – At the May 20<sup>th</sup> meeting, the Village Board approved the commission recommendation to award the contract to Lee Recreation. The equipment was ordered May 31<sup>st</sup> with delivery anticipated in 6-8 weeks. Site preparation and installation of the equipment is anticipated in late August.

**2019 EAB Ash Treatment Program** – Request for Proposals were sent to qualified vendors for the 2019 Ash Treatment Program. The project will consist of materials and labor to treat 151 ash trees located in village parks and on municipal grounds. The Public Works Committee approved a contract with Crawford Tree & Landscape on June 5<sup>th</sup>. A pre-construction meeting was held June 6<sup>th</sup>, with the treatment program scheduled for July. Included in the meeting packets are the treatment maps for all site locations.

**Kinderberg Park Tennis Court Backboard – Review & Recommendation** –

In both 2015 and 2016, Lynne and Armin Dohl, Kinderberg Park neighbors, expressed concerns about the noise the tennis backboard makes when players hit tennis balls against it. Their concerns were in regard to the volume and frequency of the noise. Three other parks contain tennis courts (Alt Bauer, Spassland & Haupt Strasse), however only Kinderberg Park has a tennis backboard. The Kinderberg Park tennis backboard is approximately 95 feet from the closest neighbor. The board is made of plywood and treated 2x4s and measures 25 feet long by 10 feet high. In 2012, the backboard was moved from the north to the south end of the courts because of noise and balls landing in the neighbor's yard.

At the May 13, 2015 Park & Recreation Commission meeting, direction was given to staff to investigate exterior spray foam that could potentially help reduce the noise level, as well as researching rebounder net options including life expectancy and warranty. At the July 8, 2015 commission meeting, Jay Olszewski reported that DPW staff did research into alternatives. Public Works staff did a “test” study on a 4x8 sheet of plywood by spraying it with insulation, however they did not see any kind of noise reduction. Other options explored were a “rebounder net”, and “sound reducer backboard”. The range of costs varied from \$750 to \$8,300. Following discussion, the motion was to restrict usage time by installing a sign indicating that “Backboard” use time would be from 8:00 a.m. to 8:00 p.m. Normal park hours are from 6:00 a.m. to 9:00 p.m. In 2016, the Dohls expressed the same concerns as in the past. The commission reviewed information on the “rebounder” net, and one type of “sound reducer” backboard. Monies were not earmarked in the 2016 Budget for either option. Here are the minutes from the April 20, 2016 commission meeting.

*The Dohl's stated that they would like a solution to make the sound of hitting the board go away. The Dohl's mentioned cutting back the use time to end at 5:00 p.m. The Dohl's also mentioned moving the backboard to Spassland. Moving it to Spassland would be away from resident's homes. Armin asked if DPW could put "slats", that are spaced approximately an inch apart, randomly placed over the entire front of the board.*

*Following discussion, the following motion was made, **Motion by Depies, seconded by Knop to request the Public Works Department keep looking into other options regarding different wood placement/structure to try to reduce the noise level with no guarantee that we will be able to accomplish that. Motion unanimously carried.***

Village staff attempted to schedule the meeting, however the two parties never met on this subject. Director Schroeder was again contacted in June 2019 by the homeowner. Mr. Dohl stopped at the park and recreation office on June 11<sup>th</sup> to discuss the matter and show staff a smaller model of the “wooden slat” design as one potential option to address the recurring noise concerns. Staff will be showing this design to DPW, as well as gathering some updated cost estimates on the tennis net rebounder option.

**Tree Planting Program** – Century Landscaping planted the remaining 18 trees from the 2018 fall planting program on May 31<sup>st</sup>. Staff is currently working with Wachtel Tree Science on the 2019 tree species selection and locations for the 2019 fall planting. With the great deal of ash dieback, the village will likely need to focus resources from planting to increased tree removals in the next few years.

**2019 Summer Entertainment Schedule – Gehl's Performing Arts Pavilion** – The initial performances by the Germantown Community Band, and the Music at the Pavilion Entertainment Series, began on June 12<sup>th</sup> and 13<sup>th</sup> respectively. This music series will be held on Thursday evenings, and include area music from a variety of genres. Entertainment will run from 7:00 to 9:00 p.m., with food truck vendors and beer garden from 5:30 to 9:00 p.m. Special thanks to Waterstone Bank who will be the Presenting Sponsor for the music series!

**Spassland Park Tennis Court Project** – This 2018 project included cleaning, patching, crack filling, installation of the Amor Crack Repair system, two coats of resurfacing material, two coats of color, and court lining. Due to weather conditions, it was decided to complete the installation of the crack repair system, court re-surfacing, and lining in 2019.

To date, Northway Fence has removed the old fence fabric, and installed new fabric after DK's Electrostatic Painting completed sandblasting and repainting of the fence posts. Frank Armstrong Enterprises will be installing the crack repair system, re-surfacing and lining the courts in late June.

**MacArthur Girl Scout Troop 4363 Community Service Projects (Bocce Ball Court and Raised Gardens) for the Germantown Senior Center in Firemen's Park – Project Update**

– Girl Scout Troop 4363 is continuing fundraising efforts toward completion of these Silver Award projects. The overall fundraising goals are \$8,500 for the Bocce Ball Court and \$2,000 for the Raised Bed Gardens. A meeting was held on June 4<sup>th</sup> to discuss the project scope of work and schedule. The final design of the raised bed gardens was determined, with construction of the wooden benches and garden planters scheduled for late June. Village crews will assist with site preparation of the bocce ball court in mid-late July with construction taking place in August.

**Village 2050 Comprehensive Plan** – The kick-off meeting of the Steering Committee was held with GRAEF Associates on May 22<sup>nd</sup>. The meeting focused on the goals of the community engagement plan, public participation strategies, and overall project timeline. The Project Steering Committee's next meeting is scheduled for June 18<sup>th</sup>, with the initial Community Conversation/Public Input Meeting to be held on Tuesday, July 23<sup>rd</sup>.

**Menomonee River Corridor/Blackstone Creek Re-Development Opportunity** – Village staff have been meeting with the Blackstone Creek Golf Course ownership and Fiduciary Development on a re-development proposal. This proposal will be presented to the Village Board at the June 17<sup>th</sup> Committee of the Whole Meeting. The project would include over 200 residential units along the Blackstone Creek Golf Course and along Main Street, as well as re-development of a 9-hole golf course and clubhouse facility, and expansion of the village's Haupt Strasse Park for park, open space and recreational use opportunities.

**Recreation Division Report** – Park & Recreation Intern Matt Klub presentd the June Recreation Report.

The Department has 84 programs starting this month. Notable programs that begin in June are Summer Kids Klub & Tyke Site, our summer T-Ball and Baseball programs, and our Tennis programs.

**Music at the Pavilion:** The second concert is Thursday, June 27<sup>th</sup> and will feature rock band *The Make Believe*. Our opening night was last week, and we made \$703 in cash sales and \$186 on our new CC reader at the beer garden. Grand total for the night equals out to \$889.

**Movies in the Park:** This past Friday was our first movies in the park event at Kinderberg; with *Mary Poppins* being the film shown. Our next movie event is paired with our Family Camp Out on July 26<sup>th</sup> where we will be showing *Ralph Breaks the Internet*.

**Pickleball:** Popularity continues to increase to the point where we have opened a second session to accommodate the growing demand.

**It's All An Act:** This is brand new theater program that promotes imagination through singing, dancing, and acting. The program is held at the Kinderberg Park Shelter and will conclude with a final performance.

**Robert's Frozen Custard Booster Night:** On Monday, July 8<sup>th</sup> from 3:00 p.m. till close, Robert's will be donating 10% of all proceeds to the Rec Dept. for our youth programs and athletics.

**Canceled Programs:** Includes Learn to Sew, Stop the Bleed, and Pilates. Ages 5/6 MultiSport as well as Art Start had sections that were combined due to numbers being too low for a separate section.

**Enrollment Notes:**

- **Kids Klub Enrollment:** This summer, we have 418 unique kids registered for Summer Kids Klub to date. Last year we ended summer with 526 unique kids registered. Last summer was a little unusual with summer being longer than normal.
- **T-Ball Enrollment:** Last year our Junior T-Ball League had 94 registered participants and 16 coaches, and our Senior T-Ball League had 97 registered participants and 20 coaches. This year our Junior T-Ball League has 95 registered participants and 19 coaches, and our Senior T-Ball League has 104 registered participants with 17 coaches.
- **Baseball Enrollment:** Last year our Minor League had 17 registered participants and Major League had 37 registered participants. This year Minor League has 18 registered participants and Major League has 46 registered participants.
- **Art Programs:** Across the board, our Art Programs are lower this year than normal.
- **Boys Basketball Camp:** Enrollment is down a lot compared to previous years.
- **Safety Town:** Enrollment for this is roughly the same or slightly higher than previous years.
- **Tech Camps:** Enrollment for these are up this year across the board.
- **Tennis:** Enrollment in tennis programs seems to be consistent to where it was last year. A couple of the programs are down, but we are crediting that drop off to the addition of our new Coaches Corner Tennis.

**X. ANNOUNCEMENTS OF PUBLIC INTEREST:** The next meeting will be held July 17 @ 5:30 p.m.

**XI. ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:44p.m.

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Shannon Lemke  
Secretary